



Recruitment and Selection **Information for Correctional Officer – Recruit Candidates**



Congratulations! If you are visiting this webpage, you have been contacted by the Frederick County Division of Human Resources to continue in the selection process for the position of Correctional Officer with the Frederick County Sheriff's Office. The first step in the selection process is a written examination that will be administered by Human Resources staff. The notification you received from the Division of Human Resources provides you with information regarding your scheduled written examination appointment. Please remember that due to the large volume of applications received, no considerations will be made for alternate test dates/times.

All applicants in this hiring process will be required to take and pass the written examination to proceed in the selection process.

Please review the following information PRIOR to your written examination appointment. If you do not have computer access to print this information, please call the Human Resources office immediately (contact information listed below) to receive hard copies.

- [Entry Level Law Enforcement Study Guide](#) ~ This study guide is a tool to help you prepare for the written test and to give you an idea of what to expect. The test is a skills and aptitude test. You are not required to learn job content or memorize information for the test. You may bring this with you to your appointment.
- [Physician's Authorization Form](#) ~ Please have your medical provider complete this form for you right away. We do not require you to have a physical examination at this time – just have this authorization completed. If this form is not completed and submitted on the day of your physical abilities testing appointment, you will not be permitted to participate ~ Your physical abilities testing appointment will sent to you upon successfully passing the written examination.
- [Correctional Officer Pre-Employment Physical Agility Test Pamphlet](#) ~ This pamphlet includes the requirements to successfully pass the physical abilities test. Please review thoroughly prior to your physical abilities testing appointment.
- [MPCTC Regulations Concerning Substance Use History For Certified Police and Correctional Officers](#) ~ Please thoroughly review these requirements to determine your eligibility.

If you have questions regarding this information or the Correctional Officer recruitment process, please contact Human Resources staff at (301) 600-1070 or Human_Resources@FrederickCountyMD.gov

We appreciate your interest in this career opportunity!